

CLOUD COUNTY COMMUNITY COLLEGE

TOPIC:
Final Examinations – Procedures

Policy Number:
D11

Final Examinations

Final Examinations shall be given during the time allotted for such examinations. Any deviation from these policies shall be cleared with the Vice President for Academic Affairs and Student Success.

When a student has three or more final examinations scheduled for one day, that student may petition the instructor(s) to reschedule the middle examination(s), leaving two examinations for a testing day. Any difficulties arising from this process should be referred to the Vice President for Academic Affairs and Student Success.

The final examination in a course must be given during the term final examination week specified by the Final Exam Schedule (Concordia and Geary County Campuses and Online). Courses may have take-home examinations, projects, papers, or other media, in lieu of written term final examinations as the last evaluation instrument in the course. In such instances, a deadline for submittal of the material may not be earlier than the date/time of the course's scheduled term final examination.

EFFECTIVE DATE: 01/02/2020

Adopted:	Reviewed	Revised	Revised/Reviewed	Revised/Reviewed
5/25/10	12/03/19	9/14/21		
